Date of Meeting: November 18, 2016

Student Advisory Council – Minutes 2016-17

Facilitator(s): Jase & Matt

Notetaker: Cossette

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Mallory Van Abbema (BASW-SR)** | **X** |  **Chris Aguirre (EDP-3-EVE)** | **X** |  **Matt Ignacio (PhD)** | **X** |
| **Cossette Woo (BASW-JR)** | **X** | **Nidhi Berry (EDP-2-EVE)** |  | **Joel Crume (PhD)** | **X** |
|  **Shawna Collins (AdvSt)** |  | **June Simon (EDP-1-EVE)** | **X** | **Gabrielle Nonast (EDP-2-WKD)** | **X** |
|  **Christine Gordon (AdvSt)** | **X** | **Steph Landdeck (EDP-1-EVE)** | **X** | **EX-OFFICIO MEMBERS** |  |
| **Hana Mohamed (DAY-2)** | **X** | **Eric Agyemang (DAY-1)** | **X** | **Lin Murdock (Admin)** | **X** |
| **Jasmine Fleenor (DAY-2)** | **X** |  **Alex Davis (DAY-1)** | **X** | **Emiko Tajima (Admin)** | **X** |

**Quorum - Need 60% (9/14) Quorum met? Yes**

**Orientation** (for all new SAC members)

* SAC Website is up & running; hyperlinked to emails of SAC members
	+ Documents are all on the website (bylaws, group norms)
	+ Communication information (listservs)
	+ Never use facebook as the only method of communication (especially for important emails)
	+ Calendar will be updated on website
	+ Previous minutes will be uploaded & updated soon
* Subject to open meeting law (anyone could walk in & join us)
* Funding
	+ Some money ($1,500 on SAC specifically – food/social activities)
	+ Each student group gets about $150/year
		- Anything less than $150 – goes directly to Lin
		- Anything larger – SAC gets to discuss it ($2,000 is set aside in that pool for this)
	+ Different budgets are controlled by Lin
		- SAC doesn’t necessarily have a budget
		- Student Services Operations Funds
			* Staff Salaries + Operations
			* Can be used for any cohort
		- MSW DAY/PhD Students pay $75 annual fee; have their own funds
			* MSW Day Students – ONLY MSW Day Students
			* PhD Day Students are the same
			* EDP Students already have it taken out of their tuition
		- Spending money over $150? Vote required
	+ Rotate facilitations & minute-taking
		- Ask by the end of each meeting to see who will do it next
		- Flowchart for how to move to have something happen + tips
		- Sit down with Lin before facilitating (either in person or via email) to discuss what will happen
	+ Goal of SAC = Look at issues from a cross-program/cross-cohort perspective
		- Good to consider this during cohort reports
	+ Generally, once a month @ 4:30 on Fridays - we will discuss next meeting whether this works for 2016-17

**Welcome** (list any guests, take note of any reflections)

1. Icebreaker - led by Eric

**Consent Agenda** (take note of approval of meeting agenda and minutes; briefly list any issues that come up)

* 1. More gender-inclusive language
	2. Purpose
		1. June: “Include transgender & gender non-conforming, and members of occupied nations, incarcerated/previously incarcerated, & people experiencing homelessness, undocumented”
		2. Joel: “More general categories?”
		3. Emiko: “Marginalized & oppressed communities within and outside of the SSW”
		4. Jase: “Not doing a good job with working with the list”
	3. Drop ‘Information Session’ (Leave/Take off?)
	4. Attendance
		1. Jase: “Update Attendance with updated group norms”
		2. Alex: “If someone misses 25% of total meetings scheduled during the school year, they are subject to removal? Then consider emergencies, etc.”
		3. If a member of the SAC misses multiple meetings consecutively, that individual will be removed from the SAC.
		4. Lin: “Don’t need a process; just talk to someone. Discuss. If we feel uncomfortable about not seeing someone, bring it up”
		5. Christine: “Eligible to removal due to group consensus”
		6. Lin: “Member will be given chance to explain any extenuating circumstances”
	5. Sub-Committees/Pods
		1. Jase: “Delete By-Laws Pod? Have SJ, Field Education, Community Building”
			1. “Do we want every member of SAC to be part of a pod or keep it optional?”
		2. Lin: “There may be an exception for those who are doing OSSW/Program Committee (support position & not leadership position); everyone should be on a pod but maybe have lower expectations”
		3. Matt: “Commit & then discuss capacity on an as-needed basis”
		4. Hana: “Each pod can create their own pod norms”
		5. Delete the pod descriptions; each pod can create their own description but will not be a part of the by-laws
	6. Cohort Specific Meetings/Outreach
		1. Lin: “Written as formal meetings, but could be held informally (e.g.: office hours, talking to cohort members individually, etc.) & can pull up email lists”
		2. Christine: “Wants acknowledgment on how cohort is meeting (make it transparent)”
	7. Meeting Leadership
		1. Lin: Rotation – take notes & then facilitate; pair up (notetaker + someone else for facilitation)
	8. Documentation
		1. Jase: Simplify notes?
		2. Lin: Google docs, where it stays what the note-taker wrote & everyone else can comment before note-taker can rewrite & then send out again
			1. When sending out google docs, remind SAC not to vote but to simply edit

**Updates & Announcements** (take note of any old business items, discussion items/ reports)

1. -

**Business Items** (Briefly and concisely take note of action items)

1. Vote on Changes to Group Norms
	1. Chris: “I motion to move forward with the changes that Lin just made.”
	2. Hana: “I second that motion”
	3. No one abstained/opposed; motion passed
		1. Voted By: Mallory, Cossette, Christine, Hana, Jase, Chris, June, Steph, Eric, Alex, Matt, Joel, Gabrielle
	4. Please see attached group norms 16-17 document for approved changes.
2. Vote on Changes to By-Laws
	1. Joel: “I motion to pass all by-law changes”
	2. Steph: “I second that motion”
	3. No one abstained/opposed; motion passed
		1. Voted By: Mallory, Cossette, Christine, Hana, Jase, Chris, June, Steph, Eric, Alex, Matt, Joel, Gabrielle
	4. Please see attached by-laws 16-17 document for approved changes
3. Pods
	1. SSW Community building
		1. Nidhi
		2. Matt
		3. Cossette
		4. Eric
		5. Joel
	2. Field Education Committee
		1. Chris
		2. Gabrielle
		3. Mallory
		4. Jase
	3. Social Justice (Create a list of marginalized/oppressed groups that we are working for?)
		1. Jase
		2. Hana
		3. Alex
		4. June
		5. Steph
		6. Christine

**Reports** (Briefly and concisely take note of any important details related to reports)

1. None

**Comments, Concerns, and Acknowledgements** (Include any presentation items presented or discussed, items brought up to review, feedback relevant to agenda or meeting items, etc)

1. None

**Meeting Review** (take note of member action commitments, future agenda items, any items related to evaluating meeting and or adjournment)

1. Date of next meeting -- December 2nd @ 4:30 (306 A/B)
2. Facilitator(s) next meeting – Cossette & Hana
3. Notetaker(s) next meeting – June
4. Round Robin of commitments
	1. Mallory -
	2. Cossette -
	3. Christine -
	4. Shawna -
	5. Eric -
	6. Alex -
	7. Hana -
	8. Jasmine -
	9. Nidhi -
	10. June -
	11. Steph -
	12. Gabrielle -
	13. Matt -
	14. Joel -
	15. Emiko -
	16. Lin -

**DRAFT – Brainstorm from 11-18-16 SAC Retreat**

**Social Justice Issues and Actions POD**

* SSW connects to larger UW actions
* Welcome sanctuary posters
* SSW FB page for event / social action sharing/ discussion
* Response/ process gatherings. SAC response team
* Suggest/ plan workshops the community needs
	+ Community organizing
	+ Self defense
	+ Green dot
* Tent city 3 is coming to UW on 12/17: SSW needs to be involved
* Gender affirming classrooms/ policies
* Disability advocacy
* Disrupting microaggressions + institutionalized oppression in the/ our classroom
* Election response
	+ Lobby day 2017
* Allyship
* Solidarity events
* Interconnectedness w/ other social justice and advocacy groups outside of SSW
* Support work of/ work directly with local social justice/ community organizations
* Decolonizing
	+ Moving beyond white fragility
* Internal/ external activism + impact

**SSW Community Building POD**

* Self-care
* Accommodating all cohorts’ availability
* Sanctuary
* Solidarity
* Faculty/ staff/ students
* Student panels for upcoming cohort
* Plan social events quarterly
* Accommodating all cohorts’ availability (evening)
* Mentor programs accommodating all abilities / skill shares among students
* Inter/ intra degree events
* Recruitment to events (FB, email, flyers)
* Responsive programming to social/ political events (panels, speakers, organized participation in protests or other actions)

**Field Education POD**

* Two current Field Ed committees
	+ Office of Field Education liaisons
	+ Field Education Advisory Council (with PI’s)
* Relationship-building with field faculty and new “Leon”
* Service learning for BASW Juniors
* Communication
* Practicum restructure issues
* Need for nonclinical/ medical/ practicums
* Opportunities for community based participatory research
* More accurate concentration descriptions, so we know if it is direct practice focused or not
* More priority for registration classes that align with practicum