

# Student Advisory Council – Meeting Agenda

**Date:** 12/1/17

The Student Advisory Council (SAC) of the School of Social Work (SSW) consists of elected student leaders who strive to create and build an ongoing relationship with the SSW Administration in order to uphold the School of Social Work’s stated mission and values of promoting social and economic justice, both within the school and within the community.

The SAC does this by facilitating communication between the student body and the SSW Faculty and Administration through advocacy, active engagement, and support.

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**CoFacilitator: Siobhana**

**Co-Facilitator: Nidhi**

**Note Taker: Gabriel**

<b>Cossette Woo (BASW-SR)</b>	<b>Aisha Qadri (EDP-1)</b>	<b>Tascha Johnson (DAY-1)</b>
<b>Rebecca Michael (BASW-JR)</b>	<b>Samantha Kern (EDP-1)</b>	<b>Siobhana McEwen (DAY-1)</b>
<b>Mallory Van Abbema (AdvSt)</b>	<b>Steph Landdeck (EDP-2-EVE)</b>	<b>Eric Agyemang (DAY-2)</b>
<b>Gabriela Zumaeta (AdvSt)</b>	<b>Gabriel Gonzalez (EDP-2)</b>	<b>Pedro Marquez (DAY-2)</b>
		<b>EX-OFFICIO MEMBERS</b>
<b>Jessica De Larwelle (PhD – New)</b>	<b>Nidhi Berry (EDP-3-EVE)</b>	<b>Lin Murdock (Admin)</b>
<b>Hazal Ercin (PhD- Cont)</b>	<b>Gabrielle Nonast (EDP-3-EVE)</b>	<b>Tessa Evans-Campbell (ADAA)</b>

**Quorum - Need 60% (9/15 or 16; 8/14 or 7/13)**

**Quorum met?** \_\_\_\_\_

<b>Welcoming (5 min)</b>	Call to order; attendance; distribution of name tents; introductions for new members and guests; reflections or team building activities.
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- Welcome
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<b>Consent Agenda (5 min)</b>	Combined approval of meeting agenda and minutes from last meeting; all documents should be reviewed by members prior to meeting; requires first and second motion; requires vote with quorum.
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- Approval of minutes from previous meeting(s)
- Current agenda (any moves to agenda)
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<b>Updates &amp; Announcements (10 min)</b>	Brief (1-2 minutes) informational updates and announcements on old business items or other matters important to SAC members that will not already be included in business items, discussion items, or reports; guest presentations may be moved to this section for respect of presenter’s time; brief questions or points of clarification welcomed.
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- Student Services Calendar and email list updates
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<b>Business Items (30 min)</b>	<ul style="list-style-type: none"> <li>• Items requiring action and/or approval from the SAC including 1) by-law revisions, 2) funding requests over \$150, 3) official group declarations or recommendations to outside bodies, and 4) other items called by members; business items should be sent to meeting facilitator at least 2 days prior to meeting though new items may be added during consent agenda approval; discussion of business items with questions and points of clarification welcomed; if discussion extends beyond 10 minutes, item should be called for a vote or moved to the Comments, Concerns, and Acknowledgments section; voting requires 60% quorum, first and second motions, and consensus or simple</li> </ul>
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majority after talking circle if consensus is not met; items may be tabled for further discussion or voting at a later meeting – see by-law Article IV for more information on voting; items requiring vote should be incorporated into by-laws when necessary or appropriate.

- Debrief SAC social on 11/17
- Discussing and agreeing on group norms (Eric)
- SAC priorities for 2017-18
- Dates for meetings and socials for the year
- SSW counselor (Tascha and Cosette)
- practicum sites and visibility on what placements been filled (Gaby)
- Day Program 1st year cohort concerns (Siobhana)
- EDP 1st year cohort concerns (Sam and Aisha)

**Reports  
(20 min)**

Brief (1-2 minutes) reports to share the most important information for SAC members to know about current committee activities; items requiring action or extended discussion should be addressed in other section of the agenda; brief questions or points of clarification welcomed.

- Subcommittees:
  - Social Justice Pod (Steph, Tascha, Sam, Jessica, Gaby, Siobhana, Pedro, Mallory, Hazal)
  - SSW Community Building Pod (Nidhi, Cossette, Eric, Pedro, Gabriel, Hazal)
  - Student Experience Pod (Gabrielle, Mallory, Siobhana, Tascha, Nidhi)
- Affiliate Committees:
  - Strategic Visioning/Grand Challenges (Nidhi)
  - GPSS (Pedro, Siobhana back-up)
  - BASW Program Committee (Rebecca and Cossette)
  - MSW Program Committee (Nidhi, Sam, Tascha)
  - PhD Steering Committee (?)
  - Practicum Advisory Council (?)
  - Fee-based Committee (?)
  - SSW Diversity and Equity Council (Eric)
- Ad-Hoc Committees
- Cohorts

**Comments,  
Concerns, and  
Acknowledgments  
(30 min)**

Presentation of discussion items requested prior to meeting or called for from other agenda items; items brought for discussion should have a clear purpose such as a request for referral information, inviting member participation or feedback related to SAC activities, extended vetting of business items, or to honor individuals or groups; presentations from guests or students welcomed by request; time limits should be defined for each item to ensure all items receive attention.

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**Meeting Review  
(15 min)**

A review of important details from this meeting including member commitments to action, parking lot items, future agenda items, upcoming meetings and events; evaluation of meeting should also be undertaken; call for adjournment.

- Who is facilitating, note-taking next meeting(s)?
- Round Robin of individual commitments before next meeting
- Upcoming agenda items in future meetings?
  - 1/5 - Tentative – Kalei about the Practicum Advisory Structure and involvement with OFE (Lin)
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**Upcoming Meetings / Events (306 reserved 4:30-7pm for whole year)**

<b>DATE</b>	<b>TIME</b>	<b>Location</b>	<b>Facilitator(s)</b>	<b>Notetaking</b>	<b>Notes</b>
<b>10/27/17</b>		<b>306</b>	<b>Steph</b>	<b>Siobhana</b>	
<b>11/17/17</b>	5-8pm	<b>HUB gameroom</b>			<b>Event 5:30-7:30</b>
<b>12/1/17</b>	5-6:30pm	<b>306</b>	<b>Nidhi/Siobhana</b>	<b>Gabriel</b>	
<b>1/5/17</b>	5-6:30pm	<b>306</b>			
<b>1/26/18</b>	5-6:30pm	<b>306</b>			
<b>2/16/18</b>	5-6:30pm	<b>306</b>			
<b>3/9/18</b>	5-6:30pm	<b>306</b>			
<b>4/6/18</b>	5-6:30pm	<b>306</b>			
<b>4/27/18</b>	5-6:30pm	<b>306</b>			
<b>5/11/18</b>	5-6:30pm	<b>306</b>			<b>Social Event?</b>
<b>6/1/18</b>	5-6:30pm	<b>306</b>			<b>Final Meeting?</b>