

Student Advisory Council – Meeting Agenda

Date: 2/16/18

The Student Advisory Council (SAC) of the School of Social Work (SSW) consists of elected student leaders who strive to create and build an ongoing relationship with the SSW Administration in order to uphold the School of Social Work’s stated mission and values of promoting social and economic justice, both within the school and within the community.

The SAC does this by facilitating communication between the student body and the SSW Faculty and Administration through advocacy, active engagement, and support.

CoFacilitator: **Tascha**

Co-Facilitator:

Note Taker: **Cossette**

Cossette Woo (BASW-SR)	Aisha Qadri (EDP-1)	Tascha Johnson (DAY-1)
Rebecca Michael (BASW-JR)	Samantha Kern (EDP-1)	Siobhana McEwen (DAY-1)
Mallory Van Abbema (AdvSt)	Steph Landdeck (EDP-2-EVE)	Eric Aggemang (DAY-2)
Gabriela Zumaeta (AdvSt)	Gabriel Gonzalez (EDP-2)	Pedro Marquez (DAY-2)
		EX-OFFICIO MEMBERS
OPEN (PhD – New)	Nidhi Berry (EDP-3-EVE)	Lin Murdock (Student Svcs)
Hazal Ercin (PhD- Cont)	Gabrielle Nonast (EDP-3-EVE)	Tessa Evans-Campbell (ADAA)

Quorum - Need 60% (9/15 or 16; 8/14 or 7/13)

Quorum met? _____

Welcoming (5 min)	Call to order; attendance; distribution of name tents; introductions for new members and guests; reflections or team building activities.
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- Laura McCormick from Provost Advisory Committee (PACS) – 5 min

Consent Agenda (5 min)	Combined approval of meeting agenda and minutes from last meeting; all documents should be reviewed by members prior to meeting; requires first and second motion; requires vote with quorum.
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- Approval of minutes from previous meeting(s)
- Current agenda (any moves to agenda)
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Updates & Announcements (10 min)	Brief (1-2 minutes) informational updates and announcements on old business items or other matters important to SAC members that will not already be included in business items, discussion items, or reports; guest presentations may be moved to this section for respect of presenter’s time; brief questions or points of clarification welcomed.
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- Graduation keynote update (Lin)
- Group norms, final version being added to SAC website

Business Items (30 min)	<ul style="list-style-type: none"> • Items requiring action and/or approval from the SAC including 1) by-law revisions, 2) funding requests over \$150, 3) official group declarations or recommendations to outside bodies, and 4) other items called by members; business items should be sent to meeting facilitator at least 2 days prior to meeting though new items may be added during consent agenda approval; discussion of business items with questions and points of clarification welcomed; if discussion extends beyond 10 minutes, item should be called for a vote or moved to the Comments, Concerns, and Acknowledgments section; voting requires 60% quorum, first and second motions, and consensus or simple majority after talking circle if consensus is not met; items may be tabled for further discussion or voting at a later meeting – see by-law Article IV for more information on voting; items requiring vote should be incorporated into by-laws when necessary or appropriate.
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- SAC Conference 4/21 update (Nidhi?)
- Town hall update (Siobhana?)
- SSW response to Feb. 10th Patriot Prayer rally (Siobhana)
- Advanced standing practicum hours (Gaby)

Reports (20 min)	Brief (1-2 minutes) reports to share the most important information for SAC members to know about current committee activities; items requiring action or extended discussion should be addressed in other section of the agenda; brief questions or points of clarification welcomed.
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- Subcommittees:
 - Social Justice Pod (Steph, Tascha, Sam, Jessica, Gaby, Siobhana, Pedro, Mallory, Hazal)
 - SSW Community Building Pod (Nidhi, Cossette, Eric, Pedro, Gabriel, Hazal)
 - Student Experience Pod (Gabrielle, Mallory, Siobhana, Tascha, Nidhi, Aisha)
- Affiliate Committees:
 - Strategic Visioning/Grand Challenges (Nidhi)
 - GPSS (Pedro, Siobhana back-up)
 - BASW Program Committee (Rebecca and Cossette)
 - MSW Program Committee (Nidhi, Sam, Tascha)
 - PhD Steering Committee (?)
 - Practicum Advisory Council (?)
 - Fee-based Committee (?)
 - SSW Diversity and Equity Council (Eric)
- Ad-Hoc Committees
- Cohorts
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Comments, Concerns, and Acknowledgments (30 min)	Presentation of discussion items requested prior to meeting or called for from other agenda items; items brought for discussion should have a clear purpose such as a request for referral information, inviting member participation or feedback related to SAC activities, extended vetting of business items, or to honor individuals or groups; presentations from guests or students welcomed by request; time limits should be defined for each item to ensure all items receive attention.
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Meeting Review (15 min)	A review of important details from this meeting including member commitments to action, parking lot items, future agenda items, upcoming meetings and events; evaluation of meeting should also be undertaken; call for adjournment.
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- Who is facilitating, note-taking next meeting(s)?
- Round Robin of individual commitments before next meeting
- Upcoming agenda items in future meetings?
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Upcoming Meetings / Events (306 reserved 4:30-7pm for whole year)					
DATE	TIME	Location	Facilitator(s)	Notetaking	Notes
10/27/17		306	Steph	Siobhana	
11/17/17	5-8pm	HUB gameroom			Event 5:30-7:30
12/1/17	5-6:30pm	306	Nidhi/Siobhana	Gabriel	
1/5/17	5-6:30pm	306	Gabriel	Nidhi/Pedro	
1/26/18	5-6:30pm	306	Pedro	Tascha	
2/16/18	5-7pm	306	Tascha	Cossette	
3/9/18	4:30-6pm	?			Town hall
3/9/18	6:30-8pm	306			
4/6/18	5-7pm	306			

4/27/18	5-7pm	306			
5/11/18	5-6:30pm	306			Social Event?
6/1/18	5-6:30pm	306			Final Meeting?