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Welcome to the University of Washington School of Social Work

School Mission

As members of the University of Washington School of Social Work, we commit ourselves to promoting social and economic justice, especially for poor and oppressed populations, and enhancing the quality of life for all. We strive to maximize human welfare through:

- education of effective social work leaders, practitioners, and educators who will challenge injustice and promote a more humane society, and whose actions will be guided by vision, compassion, knowledge and disciplined discovery, and deep respect for cultural diversity and human strengths;

- research that engenders understanding of complex social problems, illuminates human capacities for problem-solving, and promotes effective and timely social intervention; and

- public service that enhances the health, well-being, and empowerment of disadvantaged communities and populations at local, national and international levels.

We embrace our position of leadership in the field of social welfare, and join in partnership with others in a society committed to solving human problems in the twenty-first century.

Teaching at the School

As a member of the SSW faculty, you’re part of a long tradition of social work advocacy, innovation and education. Known for our stellar academic content, we are now ranked third in the nation among the country’s 153 professional social work master degree programs.

Additionally, we have one of the most diverse faculty and student body of any University of Washington professional school. Many of our graduates will be tomorrow’s social work leaders, scholars and educators, and your contribution is crucial to their mastery of core social work competencies.

General Information

The School was established as a separate academic unit with a MSW curriculum in 1934; The BASW and Ph.D. Programs were added in 1974. The Extended Degree (EDP) MSW program began in 1982 for those who are employed or otherwise unable to attend on a full-time basis; the evening or weekend option allows a student to earn a degree in three years. A part-time MSW program at UW Tacoma was added in 1998 and a BASW program at UW Tacoma was added in 2003.

Three degrees are offered:
- Bachelor of Arts in Social Welfare (BASW)
• Master of Social Work (MSW)
  1. Administration and Policy Practice (Day)
  2. Community-Centered Integrative Practice (Day)
  3. Children and Families and Multigenerational Practice (Day)
  4. Health-Mental Health Practice (Day)
  5. Integrative Health-Mental Health Practice (EDP)
  6. Multigenerational Practice with Children, Families and Elders (EDP)

• Doctor of Philosophy in Social Welfare

The School’s Community Engagement program meets a wide range of social work training and educational needs in the Pacific Northwest. Providing educational services annually to more than 3,000 human services professionals in private and public agencies, ours is recognized as one of the premier Social Work continuing education programs in the nation.

Faculty: State- and externally-funded: 73**
        Part-time Clinical/Affiliate: 300+

Staff: Classified and Professional: 118**

Students: BASW (Jr./Sr. only): 91*
          MSW: 487*
          Ph.D: 39*

*10th Day Enrollment for 2011-2012 academic year.
**Summer Quarter 2012

### BASW and MSW Curriculum

#### BASW Program First Year (Junior Yr)
- **Introduction to Social Welfare Practice** – (200)
- **Community Service Learning** – (315)
- **Social Welfare Policy** (Contemporary Approaches - 320)
- **Human Behavior and the Social Environment** (Person-in-Environment and Development Across Life Span and Small Groups, Organizations, Communities and Society as Systems - 402)
- **Social Welfare Practice** (Generalist Social Work Practice, 3-Quarter Sequence; 310, 311, 312)
- **Cultural Diversity and Justice** (404)
- **Electives**

#### BASW Program Second Year (Senior Yr)
- **Evidence-Based Social Work Practice** (Winter, 410)
- **Research** (Fall, Foundations of Social Welfare Research - 390)
- **Capstone Seminar** (Spring, 465)
- **Practicum** (3 Quarters of 405 and 415)
- **Electives**

#### MSW Program - Foundation
- **Intellectual and Historical Foundations of Professional Practice** (500) – Crucial aspects of the profession’s history; contemporary issues, problematics, and directions; key concepts and theoretical frameworks.
- **Poverty and Inequality** (501) – Analytic and descriptive focus on measurement, processes of production and perpetuation, and public policy responses.
- **Social Work for Social Justice** (504) – Engages students in exploring personal meaning systems in the context of the professional values of social justice, multiculturalism, empowerment, and globalization.
- **Micro/Meso Practice I and II** (510/511) - Two-quarter sequence that integrates generalist practice knowledge and skills with individuals, families, and small groups.
- **Macro Practice I and II** (512/513) – Two-quarter sequence that integrates generalist practice knowledge and skills with
organizations, communities, and policy structures.

- **Research I and II (505/506)** – Two-quarter in which students will develop a proposal in the first course to be refined, implemented, and presented in the second course.
- **Practicum** – Introductory and Professional Foundation Practicum

**MSW Program - Advanced Program of Study**

Students select one methods concentration. With approval of their faculty advisor, Director of Practicum, and Director of the MSW Program, students may develop an individualized, dual-methods program of study.

- **Policy/Services** (platform course – 3 credits)
- **2 Advanced Methods courses** in primary concentration area (3 credits each)
- **9 credits of Electives**
- **Advanced Practicum** (18 credits) consistent with the Individual Learning Plan, the Policy/Services course, and with the student’s concentration area.

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**Curriculum and Course Evaluation**

**Curriculum Evaluation**

The School evaluates its curriculum through BASW and MSW Exit Surveys done after the foundation and advanced years, an alumni survey done one year after graduation, an employer survey done every five years, and student and practicum instructor evaluation of knowledge/skills assessment during program.

**Course Evaluation Policy**

*All SSW instructors, including Teaching Assistants, are required to use the University of Washington OEA standard evaluation forms to evaluate all of their courses.*

The Standard Evaluation forms and instructions on how to order them are available through the Office of Educational Assessment (OEA) website, [http://www.washington.edu/oea/services/course_eval/uw_seattle/index.html](http://www.washington.edu/oea/services/course_eval/uw_seattle/index.html)

You will need a UW Net ID (UW email address to the left of the @ and password) to order the evaluation forms.

There are two types of course evaluation forms that are used most in the School. Form A is designed for small lecture/discussion courses and Form C is designed for seminar discussion classes which included a minimal amount of formal lecturing.

Form E is designed to measure skill acquisition and is used for the skill lab courses.

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**Integration of Core Competencies**

The BASW and MSW Programs are accredited by the Council on Social Work Education (CSWE). CSWE, through its 2008 Educational Policy and Accreditation Standards document, identified 10 Core Competencies to be integrated into curriculum design, instruction, and assessment. This reflects a shift in social work education from a
focus on inputs (what we teach) to a focus on outputs (what graduates are prepared to do in practice).

The SSW faculty have adapted these core competencies for our programs by articulating foundation and advanced practice behaviors – operational definitions of the observable knowledge, values and skills that we expect our graduates to master.

Core Competencies

1. Identify as a professional social worker and conduct oneself accordingly.
2. Apply social work ethical principles to guide professional practice.
3. Apply critical thinking to inform and communicate professional judgements.
4. Engage diversity and difference in practice.
5. Advance human rights and social and economic justice.
7. Apply knowledge in human behavior and the social environment.
8. Engage in policy practice to advance social and economic well-being and to deliver effective social work services.
9. Respond to contexts that shape practice.
10. Engage, assess, intervene, and evaluate with individuals, families, groups, organizations and communities.

Each of the above 10 competencies are operationalized by a specific set of knowledge and practice behaviors for both the foundation and advanced curricula.

These are included in the BASW Program Manual at:

The MSW Program Manual is at:

Other Instructional Resources

Office of Student Services
Department of Student Services
543-8617, Room 23

Lin Murdock, Director of Student Services and MSW Adviser, limm@uw.edu
Linda Ruffer, Academic Adviser (all BASW, back up for MSW), rufferl@uw.edu
Roberta Aldrich, Database and Enrollment Manager, aldrichr@uwedu

Kelly Hoeft, Program Coordinator, sswstsrv@uw.edu

Syllabi – All instructors are asked at the beginning of each quarter to submit an e-syllabus to sswstsrv@uw.edu. The syllabus should be clear about its objectives and how students are to be evaluated. It should also include how absences are handled. The basic elements of the syllabus should be course objectives, dated session topics, assignments and bibliography.
Each syllabus must contain the following statements on Disability Accommodation and Policy on Plagiarism.

Disability Accommodation

At the SSW we are committed to ensuring access to classes, course material, and learning opportunities for students with disabilities. If you would like to request academic accommodations due to a disability, please contact Disability Resources for Students, 448 Schmitz, 206-543-8924 (V/TTY). If you have a letter from the office of Disability Resources for Students indicating you have a disability that requires academic accommodations, please present the letter to me so we can discuss the accommodations you might need for this class.

POLICY ON PLAGIARISM

The student conduct code of the University of Washington requires students to practice "high standards of academic and professional honesty and integrity." In addition, the School of Social Work's academic standards specify that students may be dismissed for "academic cheating, lying, or plagiarism." Students who are suspected of cheating or plagiarism will be confronted directly by the instructor, who will inform the program director and the assistant dean for student affairs. Instructors will not award credit for work that has been plagiarized. The instructor, director and assistant dean will determine if the student's actions warrant disciplinary action, which may include probation or dismissal. Your program manual contains a fuller explanation of plagiarism and suggestions for avoiding it.

Adding a Class - The 5th day of the quarter is the last day students may add a course at no charge. Classes may be added after that by instructor permission and an add code.

Class List – Up-to-date classlists are available online through MyUW (http://myuw.washington.edu/). The instructor should inform Student Services of any students not attending but registered. Please do not give students permission to add your course – please refer student services (sswstsrv@uw.edu). There are often students on a waitlist for classes and we need to accommodate those students first. Students may not attend classes for which they are not registered. To view your class list online you need a UW email address and have access to MyUW (please contact UW Technology at 221-5000 for further information). Contact Roberta Aldrich (aldrichr@u.washington.edu) in Student Services if your course is not listed on MyUW.

Academic Misconduct – if you suspect any academic misconduct or plagiarism in your class, please contact Lin Murdock for assistance, linm@uw.edu.

Student Concerns – please contact student services if you find yourself concerned about one of your students.

Electronic grades are due at 5 PM on the Tuesday after final examinations. Information about online grading can be found at http://depts.washington.edu/registra/staffFaculty/webgradingFAQ.php

Social Work/Social Welfare Writing Tutor

Students needing assistance with their writing skills may contact the School's Writing Tutor for an appointment at sswwrite@u.washington.edu (MSW Day and BASW students) or edpwrite@uw.edu (EDP students). There are many other resources offered by the UW also: http://www.washington.edu/uaa/advising/help/writecen.php.
Various writing workshops are offered throughout the year for students as well.

School of Social Work Computing and Media Services

Computing and Media Services (CMS) Staff support you by providing services and equipment for innovative uses of technology in herer education, including digital media creation and website development for students, faculty and staff for instructional, training, research and other purposes.

For computer ordering, hardware, software, or server support, borrowing a laptop, and other IT needs please contact tech support at sswtech@uw.edu. CMS’ website with FAQs and other information in on the School’s MyForum (intranet) site with UW NetID required.

Tim Hunt, Director of Information Technology, thunt@uw.edu, 543-0566.

Melinda McRae, Web Master (sswweb@uw.edu) and Learning Management Specialist (course@uw.edu), 685-7638. Web and instructional technology needs met by assisting in putting web content and courses online.

Carol Tiberio, Computing Maintenance Technician (tiberio@uw.edu), 616-2177. Supporting end users with their desktop needs.

Max Miller, Computer Desktop Specialist (mmiller@uw.edu). Supporting end users with their desktop needs.

Sinchai DeLong, Systems Administrator (sinchai@uw.edu), 685-9367.

Brooks Callison, Digital Media Specialist (callison@uw.edu) 543-4471. Video/audio needs and media service requests

Matt Hardesty, Senior Web Applications Developer (matthard@uw.edu), 685-9404. Replacing the School’s existing database with modern environment and tools.

SSW Computer Lab
Rm. 18, 685-2295
This lab has 23 Windows workstations, 1 laser printers and a scanner. Students, faculty and staff use the lab in class and outside of class to write papers, carry out class assignments, communicate via email, conduct data analyses and access library resources.

Windows software is available for word processing, statistics, spreadsheets, and database management.

We have a variety of graphics and web-creation software programs as well. We also have desktops and data projectors for in-class use (by reservation), and laptops available for faculty check-out. (For more information, please visit this site: http://depts.washington.edu/sswweb/compmedia/InstructionalTechSupport.html)

Hours: Fall, Winter, Spring
Monday - Friday, 8am-9pm
Saturday, 8am-5 pm
Sunday, 1pm-5pm

During Quarter Breaks: Mon-Fri, 8am-5pm

Summer Quarter: Mon-Fri, 8am-5pm

SSW Media Services Lab
Rm. B-52, sswtech@uw.edu
This lab provides equipment and services related to the production of media materials, including online streaming audio and video, as well as still digital images and the incorporation of digital media into websites and paper formats. This includes using digital and analog editing equipment/software and web programming software to create, maintain, and develop websites and paper-
based programs, to create computerized presentations, course material, brochures and other materials in support of classroom instruction, institutional promotion, and special events.

Media Lab staff offer reservations for the use of media equipment, which includes:

- Video, slide & 16mm motion picture projectors
- Amplifiers, speaker systems, microphones
- Video and audio tape recorders (both cassette and digital types)
- VHS and digital video cameras
- Digital still cameras
- Multi-media computers and monitors
- Linear analog and non-linear digital video editing stations
- Video Conferencing equipment
- Laptop for student use only
- Data projector for student use only
- Zip drives
- Scanner & color printer
- VHS and 16mm Film Library. Titles in the collection may be found in pdf format in the Media Center Catalog at: depts.washington.edu/sswweb/sswinfo/media_catalog.html
  Note: You will be prompted for a username & password, which are:
  Username: ssw
  Password: sswinfo

Media Lab Hours (or by appointment):
Mon, Tues, Friday: 8:30am-12pm, 12:30-5pm.
Wed, Thurs: 12:30pm-4:30pm, 5-9pm.

Research Commons (located on the second floor)

The Research Commons is a multi-purpose, collaborative technology space that will accommodate a variety of needs for study, learning, teaching, and research at the School. The Commons will offer the following resources and services:

- Reserve and proxy services for instructors
- Library and information consultation
- Enhanced computer access
- Specialized equipment (i.e. videoconferencing, etc.)
- Meeting and conference spaces
- Copy/print services
- Reading and Study spaces

Disability Resources for Students

Provides assistance for those with permanent or temporary disabilities.

Schmitz Hall 448, 206-543-8924 (Voice), 206-543-8925 (TTY), uwss@u.washington.edu
www.washington.edu/students/gencat/front/Disabled_Student.html

UW Student Counseling Center

Schmitz Hall 401, 543-1240
http://counseling.uw.edu/services/ourservices.html

UW Center for Teaching and Learning (CTL)

Provides individual consultation in instructional development - resources on designing a course, preparing for first day of class, teaching through discussion, improving class participation, teaching in a diverse classroom.

100 Gerberding Hall, 543-6588
theCTL@uw.edu
http://www.washington.edu/teaching/

For archived CIDR instructional resource materials go to:
http://depts.washington.edu/cidrweb/